Prometric 预约/更改/取消考试网上操 作指导

访问 https://www.prometric.com/, 找到 TEST TAKEERS, 点击后选择 "Find My Exam"。



在 TEST OWNER SEARCH 处输入相应的考试厂商,例如: ICMA 考生请输入"ICMA", SOA 考生请输入"SOA"等,点击"Go"。在操作时,请注意每一步的提示,和预约,更改,取 消考试的注意事项。下面是一些基本操作步骤,见图示。

	Site Closures Careers Events Calendar Become a lest Center
PROMETRIC	TEST TAKERS TEST OWNERS ABOUT US CONTACT → Q
TEST OWNER SEARCH	Find a test owner to learn about their organization, testing program, locate a test center, schedule/reschedule, cancel and confirm a test.
FILTER BY TAGS	SORT BY Relevance
- Ally -	AACE - American Association Of Clinical Endocrinologists
	Information About AACE AACE Testing Information - Learn more about the tests offered by Prometric
	by visiting the AACE Web site.
	READ MORE
	AACN - American Association of Critical-Care Nurses

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预约考试

进入到考试项目说明界面,选择点击"SCHEDULE"按钮



ACT	IONS
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	HAT TO EXPECT
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About IMA® and the CMA® Program

IMA® (Institute of Management Accountants), the association of accountants and financial professionals in business, focuses on advancing the management accounting profession. As one of the largest and most respected global associations of its kind, IMA is committed to empowering finance and accounting professionals to strengthen on-the-job skills, better manage companies, and accelerate careers. Globally, IMA supports the profession through the CMA® (Certified Management Accountant) program, the CSCA® oredential, continuing education, research, networking, and advocacy of the highest ethical business practices.

The CMA is a alobally recoanized certification program for

Saturday, November 9th, 2019 Paper-Based Testing (PBT) Event Notice - Two-part Chinese Language exam only

On the Test Center Selection Page, search for one of the following 27 cities, and select the corresponding site #.

Candidates scheduling for the Saturday, November 9th, 2019 PBT event in China, please type in the



个人信息保密声明,请认真阅读确认理解和同意后方可点击"Next"继续预约.

PROMETRIC		
NEW APPOINTMEN	T: PRIVACY POLICY REVIEW	Endish
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进入考场列表界面,请选择具体的城市的考场参加考试(考场列表可以翻页查看),并点击相应 城市的"Schedule Appointment"继续



选择考试日期界面,根据考试时长和授权的有效期选择 3 个月内的考场座位安排,然后点击"Go",显示考场座位情况.

PROMETRIC	
NEW APPOINTMENT:	
formation Review	Date and Time Selection
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Information Review	Additional Information	
Privacy Policy Review	The name used to schedule yo	our appointment must exactly match the name shown on your identification. At a minimum, the
Eligibility Information	identification must be a valid, (povernment-issued ID that shows your name in the English alphabet, your signature and your photograph
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Additional Information	Appointment Name(s):	Part 1 Financial
Appointment Verification		Reporting Planning Performance, and Control
Appointment Complete	Test Center Code/Site Name:	8528 - BEIJING
	Test Center Address:	Unit 407, the 4th Floor, Raycom InfoTech Park Tower A, No. 2, Kerveyuan Naniu BEUING CHN
	Test Center Phone #	861082617799
	Appointment Oala:	30 Sep 2016
	Appointment Time:	8 30 AM
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	Prometric has a firm comm information about you with	ilment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying out your permission
	By clicking the "Complete / cancellations, refunds and	Appointment' button below, you agree to all terms and conditions related to payments, reachedules, other policies set forth by your sponsoring organization.
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确认界面,预约完成会生成一个 885 开头的确认号码,请记录此号码用于参加考试,或者更改取 消考试. 有些邮箱不能收到自动发送的确认信,并不会影响考生参加考试。但强烈建议考生手 动点击 email Receipt 或者 Print Receipt 保留确认号,或者截屏保存确认界面。ICMA 纸笔考 试请在考前一周下载准考信

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TEST OWNERS ABOUT US



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ICMA - INSTITUTE OF CERTIFIED MANAGEMENT ACCOUNTANTS

ACTI	ONS
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输入确认号 885 开头以及本人姓氏拼音的前 4 位,点击"Next"继续

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	Prometric has a firm commitment to protecting your privacy. We will not disclose to third parties, any specific personal identity information about you without your permission.			
	By clicking the "Complete cancellations, rehards an	Appointment' button below, you agree to all terms and conditions related to payments, reschedules, duffer program set form by your sponsoring organization.		

确认界面,确认号 confirmation number 与第一次预约相同。 有些邮箱不能收到自动发送的确 认信,并不会影响考生参加考试。 但强烈建议考生手动点击 email Receipt 或者 Print Receipt 保留确认号,或者截屏保存确认界面。

NEW APPOINTMENT: APPOINTMENT COMPLETE

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确认取消考试,确认前请联系厂商确认考试费的政策,然后点击"Yes, I want to cancel my appointment"确认取消。

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非常感谢您选择 Prometric 参加考试,如果您还有其他问题请发电子邮件至: chinareg@prometric.com 祝您考试顺利!